

**Through The Gate**  
**811 Whitlock Ave**  
**Crawfordsville, IN 47933**

Dear Applicant,

Thank you for your interest in Through the Gate. We've been praying that God would give us the opportunity to minister to women. We're excited to know that you may be one of our future residents! Through The Gate was established because we believe God can be your refuge and strength, an ever-present help in times of trouble. God has been our refuge and strength. We are overwhelmed by the goodness and compassion of God. We've experienced the hope God gives, and we are eager for you to know it too. Our vision is to work beside you as God works in your life to bring beauty out of ashes.

**Through The Gate is an 8-month program.**

**During a woman's time at Through the Gate, you will NOT have a job.**

Each resident focuses on daily classes, self-studies, and regular meetings with an assigned counselor. These classes are tailored to the specific needs of our residents. A few of the classes that we offer are Life Skills, addiction recovery, and optional economics and GED training.

We want to ensure that our residents have every opportunity to be successful when they graduate! Many of our residents have not worked for a long time or may have never worked at all, so before we send them out to the job market, we want to help them get ready. Participants engage in job training with our cleaning company, CFC Cleaners. They will be learning how to work on a team and to be self-motivated, how to work with clients and what customer service looks like, budgeting skills, and overall general good work ethic.

We want to send women back into their communities as responsible, sober minded, purpose-filled citizens. During her time here, we will work to find mentors and set up a solid accountability system. We offer peer support to each lady and milestones, to help them re-enter society completely and successfully after they graduate our program.

Please be aware that Through the Gate exists to help women like yourself by giving you the opportunity to learn a new way of living, a more beneficial method of handling problems, and a chance to be completely committed to pleasing God and growing to become more like Christ. Please be aware that the guidelines that have been sent to you are for real, and your decision to come to Through the Gate means that you will happily agree to honor the rules and regulations of staff, the program, and its guidelines.

We encourage you to write, call, or email with questions or concerns as you make this decision. We want what is best for you, to see you experience the peace and hope of Jesus. If Through the Gate is the right decision for you, we will be glad to assist you in your journey to find hope and healing.

**Application Instructions:**

- Read the Through The Gate Rules & Policies documentation
- Complete the Through The Gate Resident Application
- Sign/Date and return the Through The Gate Resident Application

*Return Application To:*

**811 Whitlock Ave  
Crawfordsville, IN 47933**

OR

**Scan to PDF and send to: [info@throughthegate.org](mailto:info@throughthegate.org)**

**What to expect next:**

- Upon receiving the Resident Application, it will be reviewed by TTG staff.
- A decision will be made concerning your acceptance or denial into TTG.
- An acceptance or denial letter will be sent to you.

*\*If accepted, feel free to send a copy of your acceptance letter to your legal representative or judge\**

Sincerely,

Steve Covington  
Executive Director/ Through the Gate  
[info@throughthegate.org](mailto:info@throughthegate.org)

**Through The Gate**  
**811 Whitlock Ave**  
**Crawfordsville, IN 47933**

## Through The Gate Resident Application

The confidential information you share on this application will not be held against you or used to judge you. The Through The Gate staff simply needs to know the facts about you and where you are in life right now. Please remember that we will not be able to help you if you are not completely honest when you answer the questions below. If you do not understand what is being requested, please call us; we will be happy to assist you.

**If a question does not apply, it is very important that you mark N/A; do not leave any question blank.**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

If you have ever been in IDOC please provide DOC# \_\_\_\_\_

Present address: \_\_\_\_\_

*Street*                      *City*                      *State*                      *Zip*

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ City and State of birth: \_\_\_\_\_

Social Security #: \_\_\_\_\_

Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Eye Color: \_\_\_\_\_ Hair Color: \_\_\_\_\_

Is your Driver's License suspended? \_\_\_\_\_ If Yes, Explain \_\_\_\_\_

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Drivers License # \_\_\_\_\_

Telephone: (    ) \_\_\_\_\_ Cell: (    ) \_\_\_\_\_

Email: \_\_\_\_\_

Have you had a Facebook account? \_\_\_\_\_ Under what name? \_\_\_\_\_

**Intimate Relationships / Marital Status**

\_\_\_ Single \_\_\_ Married \_\_\_ Divorced \_\_\_ Separated \_\_\_ Engaged \_\_\_ Serious relationship  
\_\_\_ Homosexual

**Children**

Do you have any children? \_\_\_\_\_ How Many? \_\_\_\_\_

List names and ages of all of your children:

1. \_\_\_\_\_ Age \_\_\_\_\_ DOB \_\_\_\_\_
2. \_\_\_\_\_ Age \_\_\_\_\_ DOB \_\_\_\_\_
3. \_\_\_\_\_ Age \_\_\_\_\_ DOB \_\_\_\_\_
4. \_\_\_\_\_ Age \_\_\_\_\_ DOB \_\_\_\_\_

Who has custody of your children? \_\_\_\_\_

What arrangements are being made for your children while you are at Through The Gate?

\_\_\_\_\_  
\_\_\_\_\_

Are you on any type of government or financial assistance such as welfare, SNAP, or SSI?

\_\_\_\_\_

**Overall Physical and Medical Health**

Are you in general good health? If not, please explain what medical issues you have.

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Do you have a **medically verifiable** disability? \_\_\_\_\_

List any physical limitation that you may have as indicated by a physician:

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**Upcoming Appointments**

Please list all your upcoming doctor or dentist appointments including the day, time, city, and general nature for what you're seeking medical treatment.

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**TTG is not able to provide transportation to appointments outside of Montgomery County with few exceptions as deemed by staff personnel. Thus, all doctors' appointments will need to be referred to Montgomery County. In addition, TTG will transport residents to all urgent medical appointments, but non-essential/not crucial appointments will have to wait until after the program is completed. This includes appointments such as teeth cleanings, general check-ups with no pressing health concerns, and the like. Lastly, if accepted, residents must not make any new appointments between the time they are accepted to the day they arrive at TTG's facility.**

**Overall Physical and Medical Health (continued)**

Do you have any conditions or events in your past that would limit your ability to fully participate in the Through the Gate program? This would include physical chores such as cleaning, cooking, mopping, vacuuming, bending, mowing, painting, sleeping in a top bunk, etc.?

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Do you have any allergies? \_\_\_\_\_ List: \_\_\_\_\_

List any and all medications that you take:

Medication	Dosage	For what reason?	For how long?

**IF YOU START TAKING ANY NEW MEDICATION BEFORE COMING TO THROUGH THE GATE, YOU WILL NEED TO SEND US NOTICE. FAILURE TO NOTIFY US OF MEDICATION CHANGES COULD RESULT IN YOUR DISMISSAL FROM OUR PROGRAM.**

List all past surgeries or medical hospitalizations (include dates):

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**Eating Habits**

Do you consider your eating habits to be normal? Yes or No? \_\_\_\_\_

Are you on a special diet? \_\_\_\_\_ Explain: \_\_\_\_\_

Do you eat meat? \_\_\_\_\_ Do you have any **medically verifiable** food allergies? \_\_\_\_\_

**Past and Current Substance Abuse**

Have you ever experimented with the following substances?

- |   |   |                                   |                                    |
|---|---|-----------------------------------|------------------------------------|
| <input type="checkbox"/> Alcohol                | <input type="checkbox"/> Hallucinogenic (Acid, LSD, etc.) | <input type="checkbox"/> Morphine | <input type="checkbox"/> Inhalants |
| <input type="checkbox"/> Crank                  | <input type="checkbox"/> Amphetamines (Uppers)            | <input type="checkbox"/> Opiates  | <input type="checkbox"/> Crack     |
| <input type="checkbox"/> Crystal Meth           | <input type="checkbox"/> Barbiturates (Downers)           | <input type="checkbox"/> Heroin   | <input type="checkbox"/> Tobacco   |
| <input type="checkbox"/> Marijuana              | <input type="checkbox"/> Meth Amphetamines                | <input type="checkbox"/> Cocaine  | <input type="checkbox"/> Ecstasy   |
| <input type="checkbox"/> Spice                  |   |                                   |                                    |
| <input type="checkbox"/> Other (Specify: _____) |   |                                   |                                    |

**Drugs of choice:**

1. \_\_\_\_\_ Frequency of use: \_\_\_\_\_ Date of last use: \_\_\_\_\_
2. \_\_\_\_\_ Frequency of use: \_\_\_\_\_ Date of last use: \_\_\_\_\_
3. \_\_\_\_\_ Frequency of use: \_\_\_\_\_ Date of last use: \_\_\_\_\_
4. \_\_\_\_\_ Frequency of use: \_\_\_\_\_ Date of last use: \_\_\_\_\_

Have you ever been in an alcohol, drug, or detox program? \_\_\_\_\_  
Was it faith-based or secular? \_\_\_\_\_

Date of Entry	Program Name	City / State	Reason for Leaving	Date of Discharge

**Past Counseling or Treatment Experience**

Have you ever experienced a life altering traumatic event that still affects you? Please explain.

\_\_\_\_\_

\_\_\_\_\_

On a scale from 1 (worst) to 10 (best), how would you evaluate your life? \_\_\_\_\_

Have you ever tried to commit suicide? \_\_\_\_\_ Why? \_\_\_\_\_

Have you ever been to counseling? \_\_\_\_\_ Why? \_\_\_\_\_

**Past Counseling or Treatment Experience (continued)**

Have you ever received psychiatric care or been in a psychiatric hospital? \_\_\_\_\_ (List facilities)

Date of Entry	Program Name	City / State	Reason for Leaving	Date of Discharge

*You may be asked to sign a release form from the above facilities and forward records to Through The Gate.*

**Sexual Health**

Have you ever been tested for a STD? \_\_\_\_\_ Month and Year? \_\_\_\_\_ Results? \_\_\_\_\_

Have you ever been tested for Hep C? \_\_\_\_\_ Month and Year? \_\_\_\_\_ Results? \_\_\_\_\_

Have you ever been tested for HIV/AIDS? \_\_\_\_\_ Month and Year? \_\_\_\_\_ Results? \_\_\_\_\_

**Do you have any learning disabilities?** Such as problems reading or writing? \_\_\_\_\_ Explain:

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**Legal Background**

**Arrest History**

Date	Charge	Legal Outcome	Current Status

Do you have any pending court dates? \_\_\_\_\_ Explain? \_\_\_\_\_

Are you currently incarcerated? \_\_\_\_\_ Where? \_\_\_\_\_



**Legal Background (continued)**

Are you on ankle bracelet? \_\_\_\_\_ Or will you be on ankle bracelet? \_\_\_\_\_ If so, how are you paying for it? \_\_\_\_\_

Name of attorney or legal representation: \_\_\_\_\_

Attorney or legal representative's phone number? (\_\_\_\_\_) \_\_\_\_\_

Are you presently on probation? \_\_\_\_\_ What county? \_\_\_\_\_

Name of probation officer: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone number and email of probation officer: \_\_\_\_\_

**How did you hear about Through The Gate? (check the one that applies)**

**Online:**

- \_\_\_\_\_ Facebook Ad
- \_\_\_\_\_ Website
- \_\_\_\_\_ Google

**A Person:**

- \_\_\_\_\_ Pastor
- \_\_\_\_\_ Friend
- \_\_\_\_\_ Parent
- \_\_\_\_\_ Counselor
- \_\_\_\_\_ Probation Officer
- \_\_\_\_\_ Other/Relation \_\_\_\_\_

Name of Reference Person: \_\_\_\_\_

Reference Phone: \_\_\_\_\_

Reference Email: \_\_\_\_\_

**Additional Questions**

In your own words, explain your current situation that has led you to apply at Through the Gate.

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Is there anything else you feel the staff at Through the Gate needs to know about you, your situation, or your application? If yes please explain.

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**Pregnancy and Children**

We will not accept pregnant women or children. You will need to make arrangements for your children's care.

**Marriage**

Married women may be considered for residency on a case – by – case basis.

**Employment**

**Residents WILL NOT be employed during our program. This will allow you the time you need to focus on you and your treatment program.**

**Health Issues**

In all cases, the best candidate for the program should be in relatively good health and capable of fully participating in the normally scheduled events of the day including working at CFC during job training. Because Through The Gate **is not a medical facility**, it may not be best suited for applicants with situations requiring direct medical oversight (including some classifications of daily medications, feeding tubes, insulin dependent diabetics, etc.).

Note: You will be responsible for your own medical and prescription costs. TTG is not responsible for these costs. **Upon arrival you will get assistance to help you apply for medical insurance if you need it.**

**Through The Gate program costs**

- There is a non-refundable intake fee of \$200.00 due the day of arrival. We only accept cash or money order. You will not be allowed to intake without this fee paid in full.
- There is a 15-day grace period for fees not paid; after that the resident will be dismissed from the program.
- Currently we do not accept insurance.

**The cost of our 8-month program is \$2520 or seven equal payments of \$360 (first payment due 30 days after arrival).**

**All fees must be paid in full before a resident can graduate.**

**You ARE required to give proof of your ability to pay your fees.**

**What are your payment arrangements?**

- Non-acceptable forms of payment: getting a job, insurance, or Recovery Works
- Acceptable forms of payment: tax returns, stimulus, GoFundMe, family, church sponsorships, savings, other

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**Bed availability is not guaranteed with an acceptance letter. If there is no bed available and you are accepted, we will add your name to a waiting list.**

## **AGREEMENT FORM**

**By signing below, you are agreeing to these financial responsibilities. Failure to pay your fees will result in dismissal.**

**By signing below, you are acknowledging that you are physically able to participate in job training activities with CFC Cleaners, this will include, dusting, vacuuming, mopping, bending, and general cleaning. You also will be working physically around Through the Gate, cleaning and doing outside yard work. If there are any issues with this, you will need to contact us prior to arrival and explain. Your acceptance may be affected.**

I have read and agree to honor the Rules & Policies and to accept the financial responsibilities of my Through the Gate program fees. I have read and agree that the information I have provided in the application is correct to the best of my knowledge, and I understand if I have failed to answer these questions truthfully or purposely withheld information, it can be grounds for either refusal or dismissal from the program.

Federal law (United States Code, Title 42, §§290dd-2 [1992]) and the Federal regulations that implement it -- Title 42, Part 2, of the *Code of Federal Regulations* (42 C.F.R. Part 2) -- guarantee the strict confidentiality of information about all persons receiving substance abuse prevention and treatment services.

As a reminder:

- **Residents do not work while in our program:** however, you are still responsible for paying monthly programming fees as outlined above.
- Narcotics are not allowed in our facility.
- Through The Gate is a tobacco and vape free campus.

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Applicant Signature

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Date

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Print Name